## **Submit Completed Application – HOW TO GUIDE**

When the Pre-Application Meeting process is completed, and the applicant has assembled all of the required documents to submit a completed application, the rest of the online application process is really easy to complete. When you are ready to submit a completed application follow this simple steps:

STEP 1

## **ONLINE PERMIT SYSTEM LOGIN**

www.udot.utah.gov/go/OnlinePermitSystem



Click on the link above. Login to the Online Permit System (top right of page).

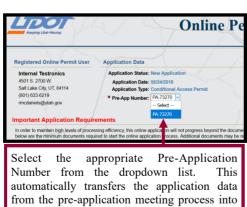
2 st 2

## **CLICK CONDITIONAL ACCESS PERMIT**

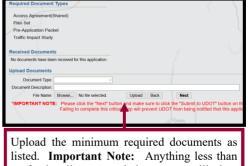




3



**4** 



Upload the minimum required documents as listed. **Important Note:** Anything less than professionally prepared documents will slow the application process! See <u>Application Submission Best Practices</u> document for more.

STEP 5

## **SUBMIT TO UDOT**

Simply click the "Next" button and the "Submit to UDOT" button.

the application.